

VILLAGE OF JEFFERSON RESIDENTS ASSOCIATION

ARCHITECTURAL CONTROL FORM

LOT # \_\_\_\_\_

HOMEOWNER'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

IMPROVEMENTS TO BE MADE:

\_\_\_\_\_  
\_\_\_\_\_

MATERIALS TO BE USED:

\_\_\_\_\_  
\_\_\_\_\_

REQUIREMENTS FOR APPROVAL:

1. A copy of your lot map with markings of dimensions and location of changes **MUST** be included.
2. For exterior paint/siding color changes, please include a color swatch of desired color change.
3. For all exterior additions, please have the person or contractor doing the work submit either a blueprint or a drawing specifying **ALL** dimensions. A building permit from Jefferson County may be required in some instances.

**CAUTION: WAIT FOR APPROVAL BEFORE PROCEEDING WITH ANY HOME IMPROVEMENTS OR ORDERING ANY MATERIALS. NOT WAITING FOR APPROVAL COULD BE A COSTLY MISTAKE.**

**MAIL THIS COMPLETED FORM WITH YOUR PLAT MAP AND COLOR SWATCHES TO:**

**VILLAGE OF JEFFERSON RESIDENTS ASSOCIATION P O BOX 248 BARNHART, MO 63012**



**FOR USE BY BOARD OF DIRECTORS ONLY!!!**

\_\_\_\_ APPROVED                      \_\_\_\_ APPROVED WITH CONDITIONS                      \_\_\_\_ DENIED

\_\_\_\_\_  
DATE: \_\_\_\_\_



**NOTE: APPROVAL OF THE PROPOSED IMPROVEMENTS SET FORTH HEREIN DOES NOT CONSTITUTE APPROVAL BY THIS BOARD OF THE MANNER OF CONSTRUCTION OR WARRANT THE END PRODUCT IN ANY WAY. HOMEOWNERS PROPOSING SUCH IMPROVEMENTS ARE REQUIRED TO OBTAIN ANY AND ALL PERMITS OR LICENSES REQUIRED BY JEFFERSON COUTNY OR THE STATE OF MISSOURI. YOU MUST CONTACT DIG RITE (1-800-344-7843) OR [www.MOONECALL.COM](http://www.MOONECALL.COM)) BEFORE BEGINNING ANY PROJECT THAT REQUIRES SOIL EXCAVATION.**

***Submit your Architectural Control Form early as the Board of Directors only meet once each month.***

### **An Architectural Control form is NOT required for:**

- \* Replacement of existing driveways or sidewalks in the same physical location
- \* Replacement of windows of same size in same physical location
- \* Roofing repair or replacement
- \* Above-ground swimming pools with a maximum height of 3' (ft)
- \* Painting and/or siding a residence the same color
- \* Emergency repairs caused by damage from natural causes, fire, or any event that jeopardizes property and/or property of others

*Reviewed 07/06/08*

### **An Architectural Control form IS required for:**

- \* All new construction (**may** require building permit)
- \* Room additions (**may** require building permit)
- \* **Siding of a different color**
- \* Above-ground swimming pools exceeding a height of 3' (requires yard to be fenced)
- \* In-ground swimming pools (requires yard to be fenced)
- \* Landscaping that changes the water "runoff" or drainage flow
- \* Extending or expansion of driveways or sidewalks
- \* New driveway, sidewalk, or patio construction
- \* Any change in color of the exterior base and/or trim
- \* All fences (may require a boundary survey)

*Reviewed 07/06/08*

### **PRIVACY FENCES**

Privacy fences must follow these guidelines:

1. Height may not exceed 6' (ft).
2. All support posts must be on the inside of the fence not visible from the outside.
3. All boards must be kept in good repair, stained or painted. All broken boards must be replaced.
4. All grass must be kept trimmed on both sides of the fence.

### **PARTIAL LIST OF IMPROVEMENTS THAT REQUIRE A PERMIT FROM JEFFERSON COUNTY BUILDING COMMISSION (636-797-5310)**

**ALWAYS CHECK WITH BUILDING COMMISSION TO SEE IF A PERMIT IS NEEDED FOR ANY  
REPAIR/IMPROVEMENT/MODIFICATION.**

- Any outside structure 10' X 10' or larger
- Pools – ALL POOLS – In ground or above ground
- Roof work other than replacing shingles
- Any shed attached to house
- Inside work (adding walls, removing wall, electrical, plumbing, etc.)

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REVISED 01/15/09